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Date: 2016-2017

Substance Abuse Prevention (CSAP) Biennial Review Form

Goals

- A. Annual notification to all enrolled students of the consequences of drug use and/or abuse.

✓ Met

Not Met

Assessment of Data Reviewed: Student Drug Testing policy updated on 01/15/2017 and added to MCC and the consumer web site on www.collegesooner.com.

- B. Educational programs in a variety of formats.

✓ Met

Not Met

Assessment of Data Reviewed: HR conducts Reasonable Suspicion Training for all DH's and faculty

We have PP, MCC. I want to add an in-service to our 2017 faculty forums on this topic. I have discussed with the Director of Education.

- C. A multimedia library on drug related topics.

✓ Met

Not Met

Assessment of Data Reviewed: NIDA literature available in public areas. I have requested additional resources to be purchased for the LRC. The Director has already ordered a Kit and additional books on abuse.

- D. Alternative programming promoting drug- free fun.

Met

✓ Not Met

Assessment of Data Reviewed: We don't have any alternative programs

- E. Procedures followed on positive drug tests.

✓ Met

Not Met

Assessment of Data Reviewed: Probation/suspension/expulsion/termination procedures always enforced consistently

- F. Referral information for students.

✓ Met

Not Met

Assessment of Data Reviewed: HR just updated a list of treatment centers in Oklahoma and posted them to MCC, and Consumer website. Updated both the employee drug testing policy and the student drug testing policy for 2017

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G. Number of Drug and Alcohol Violations.

- ✓ Disciplinary sanctions are consistently enforced Disciplinary sanctions are not consistently enforced Assessment of Data Reviewed:

Memo:

I will be evaluating the need to conduct another company wide drug test for all employees. I'm happy to say that we only had one THC positive out of approximately 200 employees in 2015. All new hires are required to submit a negative 10-panel drug screen before start date.

Institutional Signatures:

Human Resources

Date

President

Date