

# 2017 **CAMPUS SAFETY PROCEDURES**

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OTC



# TORNADO



# TORNADO

## Tornado Watch

- ✓ Conditions are right for the formation of severe storms.
- ✓ Continue activities, but be alert for changes in the weather.
- ✓ Outside activities must be monitored carefully due to lightning and high winds.

## Tornado Warning

- ✓ Tornado has been sighted or a tornado has been detected by radar



# TORNADO

## Procedure

- ✓ E & M will monitor weather conditions
- ✓ Severe weather alert
- ✓ E & M notify CRM

# TORNADO

## Protocol

- ✓ CRM will announce via telephone address
- ✓ All occupants proceed to shelter
- ✓ CRM will escort lobby visitors to classroom 108
- ✓ Employees escort visitors to shelter
- ✓ Instructors escort students to shelter
- ✓ Line up in single file
- ✓ Stay in shelter until further notice

# TORNADO

## Shelters

### Building A

- First Floor Male & Female TOILETS
- Classroom 108

### Building B

- Men's toilet 127, Women's toilet 126
- Men's toilet 131, Women's toilet 132.
- Storage 147
- Men's toilet 102, Women's toilet 105



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**FIRE**





# FIRE

## Procedure

- ✓ Pull FIRE ALARM
- ✓ Notify Front Desk
- ✓ Extinguish Fire
- ✓ Evacuate Building
- ✓ Identify Special Needs
- ✓ Meet at Outside Designated Areas
- ✓ Faculty/Managers count students/team members



# FIRE

## Procedure

- ✓ Do not leave THE CAMPUS
- ✓ No re-enter building until notified

# FIRE

## Designated Areas

### FIRST FLOOR BUILDING A

#### North Parking Lot

- ✓ Front Desk & Lobby, Office 101, 102, 103, 104, 105, 120
- ✓ Classroom 106, 108, 116, 117, 119

#### South Parking Lot

- ✓ Classroom 112, 113, 114, 115



# FIRE

## Designated Areas

### SECOND FLOOR BUILDING A

#### North Parking Lot

- ✓ Office 200, 200A, 200B, 206
- ✓ Employee Lounge

# FIRE

## Designated Areas

### BUILDING B

#### North Parking Lot

- ✓ Tool Crib 139, CENTRAL DISTRIBUTION CENTER 140, Barber 101, Diesel lab, hvac lab

#### South Parking Lot

- ✓ LRC 210, Student Lounge 123, Auto Lab, 137, 136, storage room 147, OFFICE 145, welding 146





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# ACTIVE SHOOTER

The image features a dark, monochromatic blue background. On the left side, there is a prominent, jagged, and shattered glass-like texture that appears to be breaking apart, with sharp edges and a bright, glowing light source behind it. The text "ACTIVE SHOOTER" is centered in the upper half of the image, rendered in a bold, black, sans-serif font. The text is slightly transparent, allowing the background elements to be seen through it. The overall composition is dramatic and high-contrast, with a focus on the shattered glass effect and the bold typography.

# ACTIVE SHOOTER

## Profile of an Active Shooter

- ✓ Actively engage in killing people in confined and populated areas
- ✓ In most cases they use fire arms
- ✓ There is no pattern or method to their victim selection

# ACTIVE SHOOTER

## Active Shooter Situation

- ✓ Unpredictable and evolve quickly
- ✓ Immediate deployment of law enforcement is required to stop shooting and mitigate harm
- ✓ Situations last 10 to 15 minutes before law enforcement arrives
- ✓ Individuals must be mentally and physically prepared



# ACTIVE SHOOTER

## Active shooter in your vicinity

- ✓ Quickly determine the most reasonable way to protect your life
- ✓ Run
- ✓ Hide
- ✓ Fight





# ACTIVE SHOOTER

## RUN

- ✓ Have an escape route and plan in mind
- ✓ Leave your belongings behind
- ✓ Keep your hands visible



# ACTIVE SHOOTER

## HIDE

- ✓ Hide in an area out of the active shooter's view
- ✓ Block entry to your hiding place and lock doors

# ACTIVE SHOOTER

## FIGHT

- ✓ As a last resort and only when your life is in imminent danger
- ✓ Attempt to incapacitate the active shooter
- ✓ Act with physical aggression and throw items at the active shooter

# ACTIVE SHOOTER

## Response when law enforcement arrives

- ✓ Remain calm and follow officers instructions
- ✓ Immediately raise your hands and spread your fingers
- ✓ Keep hands visible at all times
- ✓ Avoid making quick moves towards officers such as attempting to hold on to them for safety

# ACTIVE SHOOTER

## Response when law enforcement arrives

- ✓ Avoid pointing, screaming and/or yelling
- ✓ Do not stop to ask officers for help or direction when evacuating
- ✓ Do not leave until law enforcement authorities has instructed you to do so





# ACTIVE SHOOTER

## Information to provide to law enforcement or 911

- ✓ Location of the active shooter
- ✓ Number of shooters
- ✓ Physical description of the shooter
- ✓ Number and type of weapons held by the shooter
- ✓ Number of potential victims at the location

# ACTIVE SHOOTER

## Stay Alert

- ✓ Be aware of your environment
- ✓ Take note of the two nearest exits
- ✓ If in an office, secure the door AND BE QUIET
- ✓ If in a hallway get into a room, secure the door AND BE QUIET
- ✓ As a last resort attempt to take the shooter down
- ✓ Call 911 when it is safe



# ACTIVE SHOOTER

**Course: Active Shooter, what you can do**

- ✓ Independent study course
- ✓ Developed by DHS
- ✓ Provide the public guidance



# ACTIVE SHOOTER

Upon completion employees will be able to:

- ✓ Describe actions to take in an active shooter situation
- ✓ Recognized potential workplace violence indicators
- ✓ Describe actions to take to prevent and prepare for potential active shooter incidents
- ✓ Describe how to manage the consequences of an active shooter incident



# ACTIVE SHOOTER

## Emergency Management Institute



# FEMA

This Certificate of Achievement is to acknowledge that

**IVAN D ACOSTA**

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the independent study course:

**IS-00907**

**Active Shooter: What You Can Do**

*Issued this 23rd Day of January, 2013*



0.1 IACET CEU

  
Tony Russell  
Superintendent  
Emergency Management Institute





# ACTIVE SHOOTER

**Course: Active Shooter, what you can do**

The on-line training is available at

<http://www.dhs.gov/active-shooter-preparedness>

through the Federal Emergency Management Agency

Emergency Management Institute and additional training

for law enforcement is available at Federal Emergency

Management Agency Law Enforcement Active Shooter

Emergency Response. Upon successful completion of the

course, employees will receive a certificate



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Q & A

