

# Disclaimer Notices

<b>Disclaimer for all students</b>	The College disclaims liability of any kind for injury, illness, theft, or damage of personal property of any student as a result of participation in field trips, laboratory work, externship, or classroom activities. Every reasonable effort has been made to provide safe conditions for these activities.
<b>Background and drug checks</b>	A background and drug screening may be required of a student entering selected certificate and/or degree programs/externships. Students should check with each department for specific requirements.
<b>Disclaimer for Student with felony or criminal histories</b>	Certification and licensing bodies may have restrictions that could affect persons with a felony conviction or certain criminal backgrounds. Such bodies include, but are not limited to: Oklahoma State Board of Dentistry, Oklahoma State Board of Cosmetology and Barbering, Oklahoma Department of Labor, National Association of Legal Assistants, National Certification Board Therapeutic Massage and Bodywork, American Academy of Professional Coders, The National Board of Surgical Technology and Surgical Assisting, Automotive Service Excellence, American Association of Medical Assistants, and the Dental Assisting National Board. Prospective students are responsible for contacting these regulatory bodies with any questions concerning eligibility or approvals and applicable laws.
<b>Physical limitations and handicaps</b>	Students with physical limitations or handicaps that interfere with job performance-or limit their ability to perform certain tasks-may not be eligible for certain allied health professions.
<b>Grievance Procedure</b>	The College has a grievance procedure in place to provide an opportunity to resolve student concerns as quickly as possible. A student with a concern may contact the instructor, Department Head, or President. All students raising a complaint or issue under this Procedure will be treated with respect and will be responded to promptly. The Grievance Procedure can be found in full at <a href="http://www.collegesooner.com">www.collegesooner.com</a> .
<b>Relocation while a Student</b>	Many states require authorization to offer their residents educational programs administered by out-of-state schools. This authorization is not guaranteed. If at any time you decide to move out of state, or if you know now that you will move out of state during your program, let your admissions representative immediately so he or she can advise you.

I have discussed the specific requirements regarding criminal background checks, drug screening, physical limitations, the grievance procedure, and relocating while a student with my Admissions Representative.

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Student Signature

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Date

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date